

## **A Memorandum of Understanding Between The Institute of Public Administration of Canada and the BC First Nations Public Service Secretariat**

### **Preamble**

1. Whereas there are considerable similarities between the mandate, values, structures and processes of the Institute of Public Administration of Canada (IPAC) and the BC First Nations Public Service Secretariat;
2. Whereas IPAC is a membership organization which promotes excellence in the public service through innovation, research, publications and international programs aimed at strengthening public administration and management;
3. Whereas the BC First Nations Public Service Secretariat, which is an initiative of the First Nations Summit Society, is supporting First Nations in British Columbia engaged in Nation rebuilding and striving for excellence in community service;
4. Whereas the purpose of the First Nations Public Service Secretariat is to create and implement a collective plan to support First Nations communities and organizations in BC as they pursue excellence in capacity building and human resource development;
5. Whereas the First Nations Public Service Secretariat's mission is to strengthen and enhance capacity in First Nation communities and organizations, on an individual and nation level;
6. Whereas IPAC and the BC First Nations Public Service Secretariat wish to share their knowledge and experience in supporting excellence in public administration and pursue collaboration in areas of common interest.

### **Agreement to the Principle**

7. *Therefore*, IPAC and the BC First Nations Public Service Secretariat agree to share research, information, experience, expertise and skills, and to undertake joint programming, research, resource materials and publications as appropriate to foster and support excellence in public administration.

### **Purpose of the Memorandum of Understanding (MOU)**

8. The purpose of this MOU is to formalize a collaborative partnership arrangement between IPAC and the BC First Nations Public Service Secretariat.
9. Priority areas for collaboration under this arrangement include, but are not limited to:
  - Leadership
  - Policy Innovation
  - Research (Case Studies)
  - Ethics & Values
  - Recruitment & Retention
  - Public Service Delivery Approaches
  - Transformation and Managing Change
  - Institutional and Human Resource Capacity

10. The FNPSS will make every effort to share traditional knowledge when appropriate opportunities arise.

#### **Commitments of the Parties**

11. IPAC and the BC First Nations Public Service Secretariat hereby agree that the primary goal of the partnership is to foster public sector excellence through increased awareness and understanding of emerging public sector challenges, innovation, and research and the strengthening of government institutional and human resource capacity.

#### **Commitments of IPAC and the BC First Nations Public Service Secretariat**

12. Each party agrees to:

- i. Communicate on a regular and meaningful basis;
- ii. Explore networking opportunities amongst memberships and partners;
- iii. Share information, publications and research as appropriate;
- iv. Extend invitations to participate in workshops, forums and conferences;
- v. Identify and collaborate on any research, case studies or other projects or publications of mutual interest as agreed;
- vi. Share promising practices in public administration;
- vii. Exchange ideas regarding membership recruitment and retention;
- viii. Arrange short-term exchange visits/study tours; and
- ix. Invite and/or sponsor, as budgets permit, speakers, academics and technical experts to participate in events and activities.

#### **Duration of the MOU**

13. This MOU shall continue until either party indicates in writing that it wishes to terminate the partnership.

#### **Amendment of the MOU**

14. This MOU may be amended by agreement in writing.

#### **Communication Trust and Respect**

15. Participants will respect all confidences, including information shared with them or which they have gained access under this arrangement, including any rights to intellectual property.

#### **Appropriate Acknowledgement**

16. The partners will acknowledge each other if they use shared materials in news releases, speeches, publications and other forms of public communication.

17. Where delegates are sponsored to attend the BC First Nations Public Service Secretariat or IPAC events, or where **documents, publications or other products created through this partnership are supported financially by a specific** development partner and program, the BC First Nations Public Service Secretariat and IPAC will identify and acknowledge the development partner and the program when referencing these delegates' participation or **documents/publications in announcements, interviews, speeches, press releases, publications, signage, websites**, advertising and promotional materials. In these instances, the BC First Nations Public Service Secretariat and IPAC will ensure the use of the development partner, IPAC's and the BC First Nations Public Service Secretariat promotional **tools (e.g., wordmarks and logo) and any acknowledgement text as required.**

**Addresses and Signatures**

18. The following addresses shall be used for official correspondence regarding this MOU:

Institute of Public Administration of Canada (IPAC)  
1075 Bay Street, Suite 401, Toronto, Ontario, Canada M5S 2B1  
**Attention: Chief Executive Officer**  
Tel: 416-924-8787 / Fax: 416-924-4992

First Nations Summit Society  
Suite 1200 - 100 Park Royal South, West Vancouver, BC V7T 1A2  
**Attention: Executive Director**  
Tel: 604-926-9903 / Fax: 604-926-9923

BC First Nations Public Service Secretariat  
1200, 100 Park Royal South  
West Vancouver, British Columbia V7T 1A2  
**Attention: Executive Director**  
Tel: 604-926-9903 / Fax: 604-926-9923

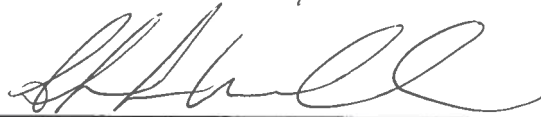
*IN WITNESS WHEREOF*, the undersigned, being duly authorized by their respective governance bodies, have signed this MOU.

Date: May 29, 2018



Robert Taylor  
Chief Executive Officer  
Institute of Public Administration of Canada (IPAC)

Date: June 18, 2018



Christa Williams  
Executive Director  
BC First Nations Public Service Secretariat

Date: June 18, 2018



Howard Grant: Executive Director  
First Nations Summit Society