



## First Nations Well Being Fund

### Application Form for Stream 1 – Community Projects

**DEADLINE: DECEMBER 31, 2023, 11:59 PM (PST)**

Please complete and return the application form and all required attachments as outlined below in Section 4: Grant Application Checklist.

We are providing the form in Word so that you can type your responses directly into the form. Please simply expand the boxes as required when answering the questions. All questions are required to be answered.

If you have questions, contact [info@fnps.ca](mailto:info@fnps.ca) or the project officer at 604 328 5052.

This program has (2) two funding streams. Please indicate if you are applying under both streams.

**Yes**                      **No**

<b>SECTION 1: Applicant Information</b>	
Name of First Nation or Nation / Tribal Government:	
Contact Person*:	
Phone:	
Contact Person Position:	
Email:	
Fax:	
Complete Mailing Address:	

\*Contact person must be an authorized representative of the applicant.



**SECTION 2: For Nation/Tribal Governments representing multiple First Nations or Regional Partnerships** (if you are applying as an individual First Nation you can skip this section)

**1. Nation/Tribal Governments representing multiple First Nations.** Please list all First Nations (i.e., *Indian Act bands*) that the Nation/Tribal Government is representing as part of this application. Refer to Section 2 in the *Program & Application Guide* for eligibility. *Please note:* Each First Nation that is part of the application is required to submit a First Nation Council resolution/Band Council resolution that clearly states their support for the project.

Response:

**2. Partnering First Nations.** For regional or other group projects, please list all the applicants included in this application. Refer to Section 2 in the *Program & Application Guide* for eligibility. *Please note:* Each First Nation who is part of the application is required to submit a First Nation Council resolution/Band Council resolution that clearly states their support for the project.

Response:

**3. Rationale for applying at the Nation/Tribal Government-level or for applying in partnership with other First Nations.** Please provide a rationale for submitting a Nation/Tribal Government-level application or for applying in partnership with other First Nations and describe how this approach will support cost-efficiencies, or other benefits, in the total grant request.

Response:

**Section 3: Project Information**

**3. Briefly Describe the Project.**

*Please note:* Funding is available for eligible projects as outlined in Section 3 and Section 4 of the *Program & Application Guide*. For funding maximums please refer to Section 7 of the *Program & Application Guide*.

Project Title:

Proposed start dates:



Proposed end dates:											
Total proposed project budget:											
Amount of request / Total grant request:											
<b>4. A. Proposed Focus Area / Eligible Project Category.</b> Please indicate (by underlining, highlighting or bolding) which of the following areas will be the primary focus of the proposed project:											
<table border="1"><tr><td><input type="checkbox"/> Food security</td><td><input type="checkbox"/> Families</td></tr><tr><td><input type="checkbox"/> Employment</td><td><input type="checkbox"/> Children and Youth</td></tr><tr><td><input type="checkbox"/> Training and/or Skills-Building</td><td><input type="checkbox"/> Mental Health</td></tr><tr><td><input type="checkbox"/> Cultural</td><td><input type="checkbox"/> Transportation</td></tr><tr><td><input type="checkbox"/> Health and Wellness</td><td><input type="checkbox"/> Other Well-Being Initiatives</td></tr></table>		<input type="checkbox"/> Food security	<input type="checkbox"/> Families	<input type="checkbox"/> Employment	<input type="checkbox"/> Children and Youth	<input type="checkbox"/> Training and/or Skills-Building	<input type="checkbox"/> Mental Health	<input type="checkbox"/> Cultural	<input type="checkbox"/> Transportation	<input type="checkbox"/> Health and Wellness	<input type="checkbox"/> Other Well-Being Initiatives
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B. Please identify any other key priorities (as identified in <i>Together BC</i> ) that your proposed activities will address:											
Response:											
<b>5. Proposed Activities.</b> Please describe the <u>specific</u> activities you plan to undertake. Refer to Section 5 of the <i>Program &amp; Application Guide</i> for eligible activities under Stream 1.											
Response:											
<b>Summarize</b> the community needs and why you want to start this project. Please include information on how community members will be engaged during this project.											
Response:											



**6. Intended Outcomes & Impacts.** Outline the overall goals, objectives, and benefits of the proposed project.

- A. How will this project help promote community well-being?
- B. How will the community be positively impacted?
- C. How will this help reduce poverty at the community and/or Nation level?
- D. How many people do you estimate will be impacted by the project?
- E. How will this help build capacity within the First Nation?

Response:

**7. Proposed Deliverables.** What will be the specific deliverables of the proposed project? List any policies, practices, plans, or documents that will be developed or amended as a result of your project.

Response:

**8. Sustainability.** Projects that are intended to be ongoing after the First Nations Well Being Fund grant money has been used will need to seek alternate funding sources.

If the plan is to continue the project or program beyond the dates noted above, please list other funding source(s):

Response:

**9. Evaluation.** Describe how you will measure the success of the project.

- A. Describe the specific performance measures and/or benchmarks that will be used to measure outcomes.
- B. Who will be responsible for the evaluation?
- C. How will this information be used?

Response:



#### Section 4: Grant Application Checklist

Please ensure that the following documents are included:

- Completed application form;
- Detailed project budget that includes a breakdown of all expenses. Please also include any additional funding sources (if any) for the same project;
- For First Nation applications: please submit either a BCR or a letter of support. The Letter of Support for the project must be on official letterhead and must be signed by an individual within the First Nation who has the delegated signing authority for the project.
- For Nation/Tribal Government Applications and Partnership Applications only: each First Nation that the Nation/Tribal Government represents, and in the case of partnership applications, each partnering First Nation, must submit a First Nation Council resolution/Band Council resolution indicating support for the primary applicant to apply for, receive, and manage the grant funding on their behalf.

#### Section 5: Submission of Applications

Applications should be submitted as WORD or PDF file(s). Budgets may be provided in Excel.

**Please email to: [info@fnps.ca](mailto:info@fnps.ca) with a subject line stating “Well Being Fund Application”**

If you choose to submit a mailed copy, please send to:

**Attention:** First Nations Well Being Fund  
First Nations Summit Society: First Nations Public Service Secretariat  
Suite #1200 100 Park Royal South  
West Vancouver, BC  
V7T 1A2

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<b>Authorization</b>	
By entering my name in the space below electronically, I certify that I am an <b>authorized signatory</b> of the [redacted] and that the information in this application and accompanying attachments is to the best of my/our knowledge, complete, accurate, and budget is fairly presented.	
Name of Authorized Signatory	
Title	
Email	
Phone #	
Date	



**Project Budget Template:** If you do not already have a budget, please use the template below to provide the projected costs required to undertake the project.

Expenditure Description	Proposed Budget	Grant Amount Requested	Amount from other Sources of Funds
Administration (incremental)			
Appliances (freezer, fridge, dishwasher, etc.)			
Communication Costs			
Community Hosting (food/catering)			
Consultant Fees ( <b>Stream 1</b> max. - 30% <b>Stream 2</b> max. - 60%)			
Digital Devices (max. \$500/individual)			
Equipment/Tools			
Heating Appliances (pellet/wood stove, heat pump - excludes space heaters)			
Honoraria (maintain detailed list of recipients, amounts, and purpose)			
Labour (non-staff wages)			
Materials/Supplies			
Other Capital Purchases			
Other Operating Costs			
Software (\$500 max. per project)			
Space Rental			
Staff Costs (incremental)			
Training/Education/Courses			
Transportation/Travel			
<b>Total</b>			