

FOUNDATIONS OF FIRST NATION ADMINISTRATION

WHAT IS FFNA?

Foundations of First Nation Administration (FFNA) is an introductory course for Band Administrators (or equivalent) covering a variety of key topics essential to First Nations governance and public administration. Subjects will include Communications, Community Engagement, Records & Information Management, Wellness, Human Resources, Economic Development, Finance Fundamentals and more! This course will be a hybrid-model, with one in-person week in Kelowna, BC, and all other sessions held virtually via Zoom. Following two successful offerings of FFNA in 2022 and 2023, we have incorporated feedback from previous participants to ensure that this course continues to improve and remain relevant and beneficial for future cohorts.

WHO CAN PARTICIPATE?

To be considered for this course, registrants must be currently working (acting or permanent) in one of the roles listed below and be committed to attending ALL in-person and virtual sessions.

- Band Manager
- Chief Administrative Officer
- First Nations Public Administrators in a similar or equivalent role



“LISTENING TO PEOPLE IN THE SAME BOAT AS ME AND SAME EXPERIENCE AS ME GAVE ME THE COURAGE TO MOVE FORWARD WITH MY PASSION”

- 2023 FFNA PARTICIPANT

WHEN & WHERE?

FFNA will take place virtually over 9 weeks, with one mandatory in-person learning week. This hybrid model allows for in-person networking and connections, while ensuring the course remains accessible for urban and rural First Nation governments. The dates and locations are as follows:

- Online via Zoom, Tuesdays and Thursdays, 8:30am-12:00pm October 8 – December 5
- With one full week in-person, Kelowna BC, October 21-25, 8:30am-4:30pm
- Virtual coaching circles will be held every Wednesday throughout the duration of the course from 12:00pm to 1:00pm online via Zoom

WHO IS FACILITATING?

Students will be taught by First Nations experts in each subject. Sessions will also be supported by various First Nations Service Organizations, and relevant resources will be shared with participants throughout the duration of the course.

EXPENSE COVERAGE

FNPSS strives to make capacity building training accessible to all First Nations. FNPSS will reimburse all travel expenses including mileage, flight costs, meal per diems, and accommodations for the in-person week of learning as per the First Nations Summit travel policy. Participants must attend a minimum of 7 out of 8 virtual sessions, and be in attendance for the in-person week to be eligible for reimbursement.

***“IF WE WORK TOGETHER
COMMUNICATIVELY, WE ARE IN A
MUCH BETTER POSITION TO
IMPROVE NOT ONLY OUR BAND
ADMINISTRATION BUT BY
EXTENSION OF THAT THE
COMMUNITY IN WHICH WE WORK”***

- 2023 FFNA PARTICIPANT



REGISTER NOW TO RESERVE YOUR SPOT!*

***PARTICIPANTS WILL BE REQUIRED TO OBTAIN PERMISSION FROM CHIEF AND COUNCIL TO PARTICIPATE IN FFNA.**

INTERESTED IN BECOMING A BAND MANAGER? WANT TO LEARN MORE?

FNPSS is committed to supporting First Nation organizations in developing their succession plans, and we recognize the importance of encouraging youth and other workers to pursue and advance their careers in administration. For any individuals who are not currently Band Managers but are interested in, or currently working towards pursuing this career path, we invite you to reach out to us about attending one of our Foundations of First Nation Administration (FFNA) sessions. By participating, aspiring Band Managers can gain valuable insights into the role and get a glimpse into their daily responsibilities and challenges.

Please reach out to Kianna Sposato at ksposato@fnps.ca for more information or if you have any questions regarding the information above. Additional details on FNPSS' mandate, our initiatives, funding opportunities for First Nations, and more, are available on our website at www.fnps.ca.